MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Sarah Lumpkin

CITY ATTORNEY
Linnie Darden III

HINESVILLE
GEORGIA

MAYOR PRO TEM
Jason R. Floyd

COUNCIL MEMBERS
Diana Reid
Jason R. Floyd
Vicky Nelson
Keith Jenkins
Karl A. Riles

CITY COUNCIL REGULAR MEETING AGENDA

3:00 PM
April 16, 2020
Council Chamber

1. INVOCATION

2. MINUTES

3. UNFINISHED BUSINESS

4. PRESENTATIONS

5. SIMONTON ENGINEERING

5.1. WATER TANK MAINTENANCE

A Request For Qualification/Proposal was issued in December, 2019 for maintenance of the City's water tanks. Three responses were received and evaluated by the selection committee. The response to the RFQ/P and the committees recommendation of award will be presented

Action Item

6. ESG PUBLIC WORKS BID OPENING

6.1. ESG PUBLIC WORKS BID OPENING

Bid Opening for Yard Debris Grinding Proposal

Action Item

7. LIBERTY TRANSIT CONSULTANT SERVICES BID OPENING

7.1. LIBERTY TRANSIT CONSULTANT SERVICES BID OPENING

To present to Mayor and Council for consideration the bid opening for the Liberty Transit Consultant Services.

Action Item

8. PANDEMIC OUTBREAK OR SIMILAR ILLNESS POLICY

8.1. PANDEMIC OUTBREAK OR SIMILAR ILLNESS POLICY

Action Item

9. MAYOR ALLEN BROWN

9.1. MAYOR BROWN'S REPORT

10. COUNCILMEMBER RILES - DISTRICT 5

10.1. COUNCILMEMBER RILES REPORT

10.2. MONTHLY CRIME AND CITATION REPORT
Informational Item

11. COUNCILMEMBER JENKINS - DISTRICT 4

11.1. COUNCILMEMBER JENKINS REPORT

11.2. INSPECTIONS DEPARTMENT MONTHLY REPORT
Informational Item

12. COUNCILMEMBER NELSON - DISTRICT 3

12.1. COUNCILMEMBER NELSON'S REPORT

12.2. HFD MARCH REPORT
Informational Item

13. MAYOR PRO TEM FLOYD - DISTRICT 2

13.1. MAYOR PRO TEM FLOYD'S REPORT

13.2. MONTHLY BUSINESS LICENSE REPORT
List of business license applications received March 1, 2020 thru March 31, 2020.
Informational Item

14. COUNCILMEMBER REID - DISTRICT 1

14.1. COUNCILMEMBER REIDS REPORT

14.2. ESG OPERATIONS AND STATUS REPORT FOR MARCH 2020
Informational Item

15. CITY MANAGER KENNETH HOWARD

15.1. CITY MANAGER'S REPORT

15.2. UPDATE ON CORONAVIRUS COVID -19 MITIGATION EFFORTS
To provide Mayor and Council with an Update on Coronavirus COVID -19 Mitigation Efforts.
Informational Item

16. ADJOURN

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Water Tank Maintenance

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: To establish a plan for long term maintenance of the city's water tanks.

BACKGROUND:

- The City of Hinesville, for many years, has contracted tank inspection, maintenance and renovation with an outside firm. The City has paid an annual premium (similar to an insurance premium) for the service that included:
  - biennial washout and inspections
  - renovation cost accrual over the contract period

- The City entered into an agreement with Utility Services in the mid-1980's and has been renewed since up until 2018.

- In 2017/2018 the tanks were raised and was a good time to evaluate the service and seek other proposals.

- In December 2019, the City solicited proposals from firms in the tank maintenance business and received responses in January 2020. Each included

- Three proposals were received.

  - Utilivision, Macon, Ga,

  - Suez, Perry Ga. and

  - Tank Rehab, Jacksonville, FL

- Responses were reviewed and Utilivision ranked highest based on the established scoring system.

- Cost proposals were opened and Utilivision was the only proposal that was fully compliant with RFP directions

FUNDING:

- 2020 premium to Suez would have been $146,500 and is included in the 2020 budget.

- First Year (2020) of recommended program = $134,050.00

RECOMMENDATION: Award contract to Utilivision for tank maintenance and authorize City Manager to negotiate terms of contract.

ATTACHMENTS:

1. Tank Maintenance Evaluation Bid Tabulation

PREVIOUS COUNCIL DISCUSSION:

Price Proposal Tabulation				
		Utilivision	Suez	Tank rehab
Renovation fo Cypress Bend Tank		$54,250.00	$54,384.00	$90,000.00
Renovation fo Shaw Road Interior		$79,800.00	$73,604.00	$70,000.00
Airport Road Exterior		$85,250.00	$102,521.00	$155,000.00
Year One (2020)	*	$103,500.00		
Year two (2021)		$106,500.00		
Year three (2022)		$106,500.00		
Year four (2023)		$106,500.00		
Year five (2024)		$106,500.00		
Year six (2025)		$115,761.00		
Year seven (2026)		$115,761.00		
Year eight (2027)		$115,761.00	$14,077.00	$99,000.00
Year nine (2028)		$115,761.00	$19,238.00	$174,500.00
Year ten (2029)		$115,761.00	$14,790.00	$453,500.00
2020		$134,050.00		
2021		$191,750.00		
2022		$195,950.00		
2023		$106,500.00		
2024		$110,700.00		
2025		$120,361.00		
2026		$120,361.00		
2027		$120,361.00		
2028		$120,361.00		
2029		$120,361.00		

Non Responsive Bid

Non Responsive Bid

Attachment: Tank Maintenance Evaluation Bid Tabulation (Water Tank Maintenance)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: ESG Public Works Bid Opening

Prepared by: Darlene Parker

Presented by: Gary Gilliard

PURPOSE: To award bid for Yard Debris Grinding Proposal

BACKGROUND: Bid opening was held on April 1, 2020 for Yard Debris Grinding Proposal

FUNDING: $70,000.00

RECOMMENDATION: M.W. Collins of Cobbtown, Georgia in the amount of $45,000.00.

ATTACHMENTS:

1. Bid Opening for Yard Debris Grinding Proposal

PREVIOUS COUNCIL DISCUSSION:

BID TABULATION SHEET

DATE: March 31, 2020
FOR: Yard Debris Grinding Proposal
DEPARTMENT: Public Works
AMOUNT BUDGETED: $70,000.00

COMPANY NAME	PRODUCT OR TYPE	BID AMOUNT
Gene Stephens and Konner Stephens 14167 Lanes Bridge Rd. Odum, Georgia 31555	Yard Debris Grinding Proposal	$173,250.00
M.W. Collins P.O. Box 181 Cobbtown, Georgia 30420	Yard Debris Grinding Proposal	$45,000.00

Attachment: Bid Opening for Yard Debris Grinding Proposal (ESG Public Works Bid Opening)

Attachment: Bid Opening for Yard Debris Grinding Proposal (ESG Public Works Bid Opening)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Liberty Transit Consultant Services Bid Opening

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To present to Mayor and Council for consideration the bid opening for the Liberty Transit Consultant Services.

BACKGROUND: The current Liberty Transit operating agreement with Transdev will expire on October 31, 2020. The State of Georgia Department of Transportation requires Grantees to solicit proposals from qualified firms in accordance with State and Federal guidelines. To facilitate this process GDOT provides a 90% match for consultants to assist in the Request for Proposal and contract negotiation process.

- On March 11, 2020 the Liberty Transit Selection Committee held a bid opening for consultant services.
  -Liberty Transit received (1) proposal from S.L. King Technologies, Inc. for $39,921.51 with an estimated 248 hours.

- On March 16, 2020 the Liberty Transit Steering Committee reviewed the proposal and asked staff to negotiate the price.

- On April 9, 2020 the Liberty Transit Steering Committee reviewed the revised cost proposal and contract for $21,805.91 with an estimated 128 hours. The Steering Committee approved a recommendation that the contract be brought before Council for award.

FUNDING:	$19,625.00	Grant Funds
	3,180.91	Local Cash Match
		(City of Hinesville, City of Flemington, City of Walthourville)
	$21,805.91	**Total Project**

RECOMMENDATION: Award of the Liberty Transit Consulting Services Contract to S.L. King Technologies, Inc. for $21,805.91.

ATTACHMENTS:

1. SLKT Agreement_IWC signed

PREVIOUS COUNCIL DISCUSSION:

CONTRACT AGREEMENT
BETWEEN OWNER AND CONSULTANT
FOR PROFESSIONAL SERVICES

City of Hinesville (Georgia)
_____

(Consultant)

S. L. KING TECHNOLOGIES, INC.

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

AGREEMENT
BETWEEN OWNER AND CONSULTANT
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of April 16, 2020 ("Effective Date") between

City of Hinesville (Georgia) ("Owner")

and S. L. KING TECHNOLOGIES, INC. ("Consultant")

Consultant agrees to provide the services described below to Owner for: Third-Party Development and Support Consulting Services ("Description of Project")

Description of Consultant's Services/Scope:

The primary objective is the development of a federally compliant RFP process to competitively bid a third-party operating contract for its paratransit service. The consultant will guide the City of Hinesville and Liberty Transit through the RFP process from development of the specification documents through response evaluation, contract negotiation and award of contract. Additional support can also be provided, upon request, in the execution of the contract should the City of Hinesville decide it is in its best interests.

Data Acquisition: The consultant will be responsible for developing an RFP only after in-depth discussions and meetings with the Liberty County Planning Commission and the City of Hinesville to establish desired transit operator performance options for which the RFP will be designed to address.

Consulting Services Administration: The Consultant will conduct regularly scheduled workshop type meetings with the Liberty County Planning Commission and/or the City of Hinesville to discuss progress towards a formal presentation of the Request for Proposal documents to the Transit Steering Committee.

Milestones during this phase:

1. April 20, 2020 – Transit Steering Committee formal presentation
2. April 29, 2020 – Issuance of RFP
3. July 2, 2020 – Return of RFP from proposers
4. August 6, 2020 – Recommendation brought before the City Council
5. November 1, 2020 - Transit operator contractor effective date

Owner and Consultant further agree as follows:

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

1.01 Basic Agreement

A. Consultant shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Consultant for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices*. Consultant will prepare invoices based upon the milestone schedule provided in the *Consulting Services Administration* section and in accordance with Consultant's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices*. Invoices are due upon receipt. If Owner fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice, the amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Consultant may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal. Owner will be responsible for all legal and/or collection costs that the Consultant incurs in order to collect on any unpaid invoices.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Consultant shall furnish services in addition to those set forth above.

B. Owner shall pay Consultant for such additional services as follows: For additional services of Consultant's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Consultants' employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and consultants' charges, if any.

C. If authorized by Owner, or if required because of changes in the project scope. Consultant shall provide additional services in addition to those set forth in this instrument only upon receipt of a signed addendum to the contract. A retainer in the amount equal to 10% of the addendum contract amount must be submitted with the signed addendum.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. By Consultant:

1) Upon seven days written notice if Consultant believes that Consultant is being requested by Owner to furnish or perform services contrary to Consultants responsibilities as a licensed professional; or

2) Upon seven days written notice if the Consultant's services for the Project are delayed or suspended for more than 90 days for reasons beyond Consultant's control.

3) Consultant shall have no liability to Owner on account of such termination.

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Consultant.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Consultant to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and Consultant each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Consultant (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Consultant) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional consulting and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services. Consultant and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Consultant shall not at any time supervise, direct, or have control over any contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Consultant neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Consultant's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Consultant.

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard general conditions of the Construction Contract" (the "General Conditions") as prepared by the Consultants Joint Contract Documents Committee; provided, however, notwithstanding any other provision of this Agreement or the General Conditions to the contrary, Owner shall have no duty to obtain or maintain any policy of insurance or to indemnify, save, defend, or hold harmless Consultant or any other person or entity against any claims, costs, losses, and damages (including but not limited to all fees and charges of consultants, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out or relating to this Agreement or any construction contract documents prepared hereunder.

F. All design documents prepared or furnished by Consultant are instruments of service, and Consultant retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. To the fullest extent permitted by law, Owner and Consultant (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Consultant's total liability to Owner under this Agreement shall be limited to $50,000 or the total amount of compensation received by Consultant, whichever is greater.

H. The parties acknowledge that Consultants' scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Consultant or any other party encounters a Hazardous Environmental Condition, Consultant may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. The Consultant will adhere to all Federal Clauses for Procurements funded with FTA dollars (Attachment A).

J. The Consultant will provide evidence of public liability, worker's compensation and property damage insurance with limits of not less than $500,000 and maintain throughout the project.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with any expressly incorporated appendix), constitutes the entire agreement between Owner and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay Consultant as follows:

1.	Milestone completion #2 at issuance of RFP	$12,500.00
	Completion of Milestone5 Transit Operator Effective Date	9,305.91

Should the time to complete construction be extended beyond this period, total compensation to Consultant shall be appropriately adjusted.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

is indicated on page 1.

OWNER:

By: _____

Title: City of Hinesville Manager/Designee

Date Signed: _____

Address for giving notices:

City of Hinesville (Georgia)

115 East M. L. King Jr. Drive

Hinesville, GA 31313

CONSULTANT:

By: Stan W. Collins, P.E.

Title: Vice President

Date Signed: 4/6/2020

Address for giving notices:

S. L. KING TECHNOLOGIES, INC.

270 PEACHTREE STREET, NW
SUITE 1600

ATLANTA, GA 30303

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

ATTACHMENT A
Federal Clauses for Procurements Funded with FTA Dollars

To be used for all **Non-Construction** procurements $10,000.00 or more
- excluding Micro Purchases ($9999.99 or less)

*** *Clause citations (in red) refer to the FTA Master Agreement found HERE* ***

1) No Federal Government Commitment or Liability to Third Parties. [Sec 3, (l)] Except as the Federal Government expressly consents in writing, the Recipient agrees that:
   a) The Federal Government does not and shall not have any commitment or liability related to the Underlying Agreement, to any Third Party Participant at any tier, or to any other person or entity that is not a party (FTA or the Recipient) to the Underlying Agreement, and
   b) Notwithstanding that the Federal Government may have concurred in or approved any Solicitation or Third Party Agreement at any tier that may affect the Underlying Agreement, the Federal Government does not and shall not have any commitment or liability to any Third Party Participant or other entity or person that is not a party (FTA or the Recipient) to the Underlying Agreement.
2) False or Fraudulent Statements or Claims. [Sec 4, (e)]
   a) Civil Fraud. The Recipient acknowledges and agrees that:
      i) Federal laws, regulations, and requirements apply to itself and its Underlying Agreement, including the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq., and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. part 31.
      ii) By executing the Underlying Agreement, the Recipient certifies and affirms to the Federal Government the truthfulness and accuracy of any claim, statement, submission, certification, assurance, affirmation, or representation that the Recipient provides to the Federal Government.
      iii) The Federal Government may impose the penalties of the Program Fraud Civil Remedies Act of 1986, as amended, and other applicable penalties if the Recipient presents, submits, or makes available any false, fictitious, or fraudulent information.
   b) Criminal Fraud. The Recipient acknowledges that 49 U.S.C. § 5323(l)(1) authorizes the Federal Government to impose the penalties under 18 U.S.C. § 1001 if the Recipient provides a false, fictitious, or fraudulent claim, statement, submission, certification, assurance, or representation in connection with a federal public transportation program under 49 U.S.C. chapter 53 or any other applicable federal law.
3) Access to Recipient and Third Party Participant Records. [Sec 9, (c)] The Recipient agrees, and assures that each Subrecipient, if any, will agree, to:
   a) Provide, and require its Third Party Participants at each tier to provide, sufficient access to inspect and audit records and information related to its Award, the accompanying Underlying Agreement, and any Amendments thereto to the U.S. Secretary of Transportation or the Secretary's duly authorized representatives, to the Comptroller General of the United States, and the Comptroller General's duly authorized representatives, and to the Recipient and each of its Subrecipients,
   b) Permit those individuals listed above to inspect all work and materials related to its Award, and to audit any information related to its Award under the control of the Recipient or Third Party Participant within books, records, accounts, or other locations, and
   c) Otherwise comply with 49 U.S.C. § 5325(g), and federal access to records requirements as set forth in the applicable U.S. DOT Common Rules.
4) Civil Rights [Sec 12, all + Prompt Pay language]
   a) Civil Rights Requirements. The Recipient agrees that it must comply with applicable federal civil rights laws, regulations, and requirements, and follow applicable federal guidance, except as the Federal Government determines otherwise in writing. Therefore, unless a Recipient or a federal program, including the Indian Tribe Recipient or the Tribal Transit Program, is specifically exempted from a civil rights statute, FTA requires compliance with each civil rights statute, including compliance with equity in service requirements.
   b) Nondiscrimination in Federal Public Transportation Programs. The Recipient agrees to, and assures that it and each Third Party Participant will:
      i) Prohibit discrimination based on race, color, religion, national origin, sex (including gender identity), disability, or age.
      ii) Prohibit the:
         (1) Exclusion from participation in employment or a business opportunity for reasons identified in 49 U.S.C. § 5332;
         (2) Denial of program benefits in employment or a business opportunity identified in 49 U.S.C. § 5332; or

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

(3) Discrimination identified in 49 U.S.C. § 5332, including discrimination in employment or a business opportunity identified in 49 U.S.C. § 5332.

iii) Follow:

(1) The most recent edition of FTA Circular 4702.1, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," to the extent consistent with applicable federal laws, regulations, requirements, and guidance; but

(2) FTA does not require an Indian Tribe to comply with FTA program specific guidelines for Title VI when administering its Underlying Agreement supported with federal assistance under the Tribal Transit Program.

c) Nondiscrimination – Title VI of the Civil Rights Act. The Recipient agrees to, and assures that each Third Party Participant will:

i) Prohibit discrimination based on race, color, or national origin,

ii) Comply with:

(1) Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d et seq.;

(2) U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964," 49 C.F.R. part 21; and

(3) Federal transit law, specifically 49 U.S.C. § 5332; and

iii) Follow:

(1) The most recent edition of FTA Circular 4702.1, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," to the extent consistent with applicable federal laws, regulations, requirements, and guidance;

(2) U.S. DOJ, "Guidelines for the enforcement of Title VI, Civil Rights Act of 1964," 28 C.F.R. § 50.3; and

(3) All other applicable federal guidance that may be issued.

d) Equal Employment Opportunity.

i) Federal Requirements and Guidance. The Recipient agrees to, and assures that each Third Party Participant will, prohibit discrimination based on race, color, religion, sex, sexual orientation, gender identity, or national origin, and:

(1) Comply with Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e et seq.;

(2) Facilitate compliance with Executive Order No. 11246, "Equal Employment Opportunity" September 24, 1965 (42 U.S.C. § 2000e note), as amended by any later Executive Order that amends or supersedes it in part and is applicable to federal assistance programs;

(3) Comply with federal transit law, specifically 49 U.S.C. § 5332, as provided in section 12 of this Master Agreement;

(4) FTA Circular 4704.1 "Equal Employment Opportunity (EEO) Requirements and Guidelines for Federal Transit Administration Recipients;" and

(5) Follow other federal guidance pertaining to EEO laws, regulations, and requirements, and prohibitions against discrimination on the basis of disability. (2)

ii) Specifics. The Recipient agrees to, and assures that each Third Party Participant will: (i)

(1) Affirmative Action. If required to do so by U.S. DOT regulations (49 C.F.R. part 21) or U.S. Department of Labor regulations (41 C.F.R. chapter 60), take affirmative action that includes, but is not limited to:

(a) Recruitment advertising, recruitment, and employment;

(b) Rates of pay and other forms of compensation;

(c) Selection for training, including apprenticeship, and upgrading; and

(d) Transfers, demotions, layoffs, and terminations; but

(2) Indian Tribe. Recognize that Title VII of the Civil Rights Act of 1964, as amended, exempts Indian Tribes under the definition of "Employer;" and

iii) Equal Employment Opportunity Requirements for Construction Activities. Comply, when undertaking "construction" as recognized by the U.S. Department of Labor (U.S. DOL), with:

(1) U.S. DOL regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. chapter 60; and

(2) Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 U.S.C. § 2000e note (30 Fed. Reg. 12319, 12935), as amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. § 2000e note.

e) Disadvantaged Business Enterprise. To the extent authorized by applicable federal laws, regulations, or requirements, the Recipient agrees to facilitate, and assures that each Third Party Participant will facilitate, participation by small business concerns owned and controlled by socially and economically disadvantaged individuals, also referred to as "Disadvantaged Business Enterprises" (DBEs), in the Underlying Agreement as follows:

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

i) Statutory and Regulatory Requirements. The Recipient agrees to comply with:
   (1) Section 1101(b) of the FAST Act, 23 U.S.C. § 101 note;
   (2) U.S. DOT regulations, "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs," 49 C.F.R. part 26; and
   (3) Federal transit law, specifically 49 U.S.C. § 5332, as provided in section 12 of this Master Agreement.

ii) Assurance. As required by 49 C.F.R. § 26.13(a):
   (1) Recipient Assurance. The Recipient agrees and assures that:
      (a) It must not discriminate based on race, color, national origin, or sex in the award and performance of any FTA or U.S. DOT-assisted contract, or in the administration of its DBE program or the requirements of 49 C.F.R. part 26;
      (b) It must take all necessary and reasonable steps under 49 C.F.R. part 26 to ensure nondiscrimination in the award and administration of U.S. DOT-assisted contracts;
      (c) Its DBE program, as required under 49 C.F.R. part 26 and as approved by U.S. DOT, is incorporated by reference and made part of the Underlying Agreement; and
      (d) Implementation of its DBE program approved by U.S. DOT is a legal obligation and failure to carry out its terms shall be treated as a violation of this Master Agreement.
   (2) Subrecipient/Third Party Contractor/Third Party Subcontractor Assurance. The Recipient agrees and assures that it will include the following assurance in each subagreement and third party contract it signs with a Subrecipient or Third Party Contractor and agrees to obtain the agreement of each of its Subrecipients, Third Party Contractors, and Third Party Subcontractors to include the following assurance in every subagreement and third party contract it signs:
      (a) The Subrecipient, each Third Party Contractor, and each Third Party Subcontractor must not discriminate based on race, color, national origin, or sex in the award and performance of any FTA or U.S. DOT-assisted subagreement, third party contract, and third party subcontract, as applicable, and the administration of its DBE program or the requirements of 49 C.F.R. part 26;
      (b) The Subrecipient, each Third Party Contractor, and each Third Party Subcontractor must take all necessary and reasonable steps under 49 C.F.R. part 26 to ensure nondiscrimination in the award and administration of U.S. DOT-assisted subagreements, third party contracts, and third party subcontracts, as applicable;
      (c) Failure by the Subrecipient and any of its Third Party Contractors or Third Party Subcontractors to carry out the requirements of this subparagraph 12.e(4)(b) is a material breach of this subagreement, third party contract, or third party subcontract, as applicable; and
      (d) The following remedies, or such other remedy as the Recipient deems appropriate, include, but are not limited to, withholding monthly progress payments, assessing sanctions, liquidated damages, and/or disqualifying the Subrecipient, Third Party Contractor, or Third Party Subcontractor from future bidding as non-responsible.

iii) Remedies. Upon notification to the Recipient of its failure to carry out its approved program, FTA or U.S. DOT may impose sanctions as provided for under 49 C.F.R. part 26, and, in appropriate cases, refer the matter for enforcement under either or both 18 U.S.C. § 1001, and/or the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq.

iv) Prompt payment mechanisms (added by GDOT, not listed in 2018 Master Agreement)
   (1) You must establish, as part of your DBE program, a contract clause to require prime contractors to pay subcontractors for satisfactory performance of their contracts no later than 30 days from receipt of each payment you make to the prime contractor.
   (2) You must ensure prompt and full payment of retainage from the prime contractor to the subcontractor within 30 days after the subcontractor's work is satisfactorily completed. You must use one of the following methods to comply with this requirement:
      (a) You may decline to hold retainage from prime contractors and prohibit prime contractors from holding retainage from subcontractors.
      (b) You may decline to hold retainage from prime contractors and require a contract clause obligating prime contractors to make prompt and full payment of any retainage kept by prime contractor to the subcontractor within 30 days after the subcontractor's work is satisfactorily completed.
      (c) You may hold retainage from prime contractors and provide for prompt and regular incremental acceptances of portions of the prime contract, pay retainage to prime contractors based on these acceptances, and require a contract clause obligating the prime contractor to pay all retainage owed to the subcontractor for satisfactory completion of the accepted work

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within 30 days after your payment to the prime contractor.

(3) For purposes of this section, a subcontractor's work is satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as required by the recipient. When a recipient has made an incremental acceptance of a portion of a prime contract, the work of a subcontractor covered by that acceptance is deemed to be satisfactorily completed.

(4) Your DBE program must provide appropriate means to enforce the requirements of this section. These means may include appropriate penalties for failure to comply, the terms and conditions of which you set. Your program may also provide that any delay or postponement of payment among the parties may take place only for good cause, with your prior written approval.

(5) You may also establish, as part of your DBE program, any of the following additional mechanisms to ensure prompt payment:

(a) A contract clause that requires prime contractors to include in their subcontracts language providing that prime contractors and subcontractors will use appropriate alternative dispute resolution mechanisms to resolve payment disputes. You may specify the nature of such mechanisms.

(b) A contract clause providing that the prime contractor will not be reimbursed for work performed by subcontractors unless and until the prime contractor ensures that the subcontractors are promptly paid for the work they have performed.

(c) Other mechanisms, consistent with this part and applicable state and local law, to ensure that DBEs and other contractors are fully and promptly paid

f) Nondiscrimination on the Basis of Sex. The Recipient agrees to comply with federal prohibitions against discrimination based on sex, including:

i) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681 et seq.;

ii) U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 C.F.R. part 25; and

iii) Federal transit law, specifically 49 U.S.C. § 5332.

g) Nondiscrimination on the Basis of Age. The Recipient agrees to comply with federal prohibitions against discrimination based on age, including:

i) The Age Discrimination in Employment Act, 29 U.S.C. §§ 621 – 634, which prohibits discrimination based on age;

ii) U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625;

iii) The Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 et seq., which prohibits discrimination against individuals based on age in the administration of Programs, Projects, and related activities receiving federal assistance;

iv) U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 C.F.R. part 90; and

v) Federal transit law, specifically 49 U.S.C. § 5332.

h) Nondiscrimination on the Basis of Disability. The Recipient agrees to comply with the following federal prohibitions against discrimination based on disability:

i) Federal laws, including:

(1) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination based on disability in the administration of federally assisted Programs, Projects, or activities;

(2) The Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. § 12101 et seq., which requires that accessible facilities and services be made available to individuals with disabilities:

(a) For FTA Recipients generally, Titles I, II, and III of the ADA apply; but

(b) For Indian Tribes, Titles II and III of the ADA apply, but Title I of the ADA does not apply because it exempts Indian Tribes from the definition of "employer;"

(3) The Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 et seq., which requires that buildings and public accommodations be accessible to individuals with disabilities;

(4) Federal transit law, specifically 49 U.S.C. § 5332, which now includes disability as a prohibited basis for discrimination; and

(5) Other applicable federal laws, regulations, and requirements pertaining to access for seniors or individuals with disabilities.

ii) Federal regulations and guidance, including:

(1) U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 C.F.R. part 37;

(2) U.S. DOT regulations, "Nondiscrimination on the Basis of Disability in Programs and Activities

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Receiving or Benefiting from Federal Financial Assistance," 49 C.F.R. part 27;
(3) Joint U.S. Architectural and Transportation Barriers Compliance Board (U.S. ATBCB) and U.S. DOT regulations, "Americans With Disabilities (ADA) Accessibility Specifications for Transportation Vehicles," 36 C.F.R. part 1192 and 49 C.F.R. part 38;
(4) U.S. DOT regulations, "Transportation for Individuals with Disabilities: Passenger Vessels," 49 C.F.R. part 39;
(5) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability in State and Local Government Services," 28 C.F.R. part 35;
(6) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities," 28 C.F.R. part 36;
(7) U.S. EEOC, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. part 1630;
(8) U.S. Federal Communications Commission regulations, "Telecommunications Relay Services and Related Customer Premises Equipment for Persons with Disabilities," 47 C.F.R. part 64, subpart F;
(9) U.S. ATBCB regulations, "Electronic and Information Technology Accessibility Standards," 36 C.F.R. part 1194;
(10) FTA regulations, "Transportation for Elderly and Handicapped Persons," 49 C.F.R. part 609;
(11) FTA Circular 4710.1, "Americans with Disabilities Act: Guidance;" and
(12) Other applicable federal civil rights and nondiscrimination regulations and guidance.

i) Drug or Alcohol Abuse – Confidentiality and Other Civil Rights Protections. The Recipient agrees to comply with the confidentiality and civil rights protections of:
i) The Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. § 1101 et seq.;
ii) The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended, 42 U.S.C. § 4541 et seq.; and
iii) The Public Health Service Act, as amended, 42 U.S.C. §§ 290dd – 290dd-2.

j) Access to Services for Persons with Limited English Proficiency. The Recipient agrees to promote accessibility of public transportation services to persons with limited understanding of English by following:
i) Executive Order No. 13166, "Improving Access to Services for Persons with Limited English Proficiency," August 11, 2000, 42 U.S.C. § 2000d-1 note, (65 Fed. Reg. 50121); and
ii) U.S. DOT Notice, "DOT Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficiency (LEP) Persons," 70 Fed. Reg. 74087, December 14, 2005.

k) Other Nondiscrimination Laws, Regulations, Requirements, and Guidance. The Recipient agrees to comply with other applicable federal nondiscrimination laws, regulations, and requirements, and follow federal guidance prohibiting discrimination.

l) Remedies. Remedies for failure to comply with applicable federal Civil Rights laws, regulations, and requirements, and failure to follow guidance may be enforced as provided in those federal laws, regulations, requirements, or guidance.

5) Federal Changes. [2 and 49 CFR, also 5-16-2019 FTA email] Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

6) Incorporation of Federal Transit Administration (FTA) Terms. [C 4220.1F, also 5-16-2019 FTA email] The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1E, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any (name of grantee) requests which would cause (name of grantee) to be in violation of the FTA terms and conditions.

7) Right of the Federal Government to Terminate. [Sec 11, all]
c) Justification. After providing written notice to the Recipient, the Recipient agrees that the Federal Government may suspend, suspend then terminate, or terminate all or any part of the federal assistance for the Award if: (1) The Recipient has failed to make reasonable progress implementing the Award, (2) The Federal Government determines that continuing to provide federal assistance to support the Award

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

does not adequately serve the purposes of the law authorizing the Award, or (3) The Recipient has violated the terms of the Underlying Agreement, especially if that violation would endanger substantial performance of the Underlying Agreement.

d) Financial Implications. In general, termination of federal assistance for the Award will not invalidate obligations properly incurred before the termination date to the extent that those obligations cannot be canceled. The Federal Government may recover the federal assistance it has provided for the Award, including the federal assistance for obligations properly incurred before the termination date, if it determines that the Recipient has misused its federal assistance by failing to make adequate progress, failing to make appropriate use of the Project property, or failing to comply with the Underlying Agreement, and require the Recipient to refund the entire amount or a lesser amount, as the Federal Government may determine including obligations properly incurred before the termination date.

e) Expiration of the Period of Performance. Except for a Full Funding Grant Agreement, expiration of any period of performance established for the Award does not, by itself, constitute an expiration or termination of the Award; FTA may extend the period of performance to assure that each Formula Project or related activities and each Project or related activities funded with "no year" funds can receive FTA assistance to the extent FTA deems appropriate.

8) Solid Wastes (Recycled Products) [Sec 16, (d), 10] – A Recipient that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

For the Vendor Only:

Name of Vendor - (NAPA, Office Depot, Doctor Electric, etc.)	
Name of Sales Rep, Cashier, or Other Employee of Vendor Conducting the Sale -	
Signature of Employee -	
Date Signed -	

For Transit System Only:

Name of Transit System -	
Product Purchased -	
Total Purchase Price -	
P.O. # (if known) -	

Attachment: SLKT Agreement_IWC signed (Liberty Transit Consultant Services Bid Opening)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Pandemic Outbreak or Similar Illness Policy

Prepared by: Holly Fields

Presented by: Kenneth Howard

ATTACHMENTS:

1. Pandemic Outbreak Policy-March 2020

PREVIOUS COUNCIL DISCUSSION:

Human Resources
HINESVILLE
GEORGIA

CITY OF HINESVILLE
PERSONNEL POLICIES AND PROCEDURES

SECTION 16. ATTENDANCE AND LEAVE

EFFECTIVE DATE: **DATE REVISED:**

Attachment: Pandemic Outbreak Policy-March 2020 (Pandemic Outbreak or Similar Illness Policy)

16.02 Pandemic Outbreak or Similar Illness

A. Introduction

The City of Hinesville strives to provide a safe and healthy workplace for all employees. This policy outlines specific steps the City will take to safeguard employees' health and well-being during a flu pandemic, or similar illness, while ensuring the City's ability to maintain essential operations and continue providing essential services to our citizens. In addition, it provides guidance on how we intend to respond to specific operational and human resource issues in the event of a pandemic.

B. Contagious Symptoms and Contagious Conditions

Sick employees who report to work with Contagious Symptoms and/or a Contagious Condition, as those terms are defined in this Section, may significantly impact City operations due to the potential for spreading sickness, diminished productivity, and lack of quality or attention to safety.

Employees must consider options and practices that will reduce the risk of contracting a contagious condition or passing on a contagious condition by observing healthy practices such as: receiving flu vaccinations, covering their noses or mouths when coughing or sneezing, washing or sanitizing their hands, using sanitizers on common work areas, and other health practices that are designed to reduce infection and the spread of disease. Employees should also refrain from reporting to work with Contagious Symptoms and/or a Contagious Condition, so as not to spread a condition or disease. In the interest of maintaining a safe and healthy workplace, the City may require persons with Contagious Symptoms and/or a Contagious Condition not to report to work and/or may send employees with Contagious Symptoms and/or a Contagious Condition home.

1. Contagious Symptoms and/or Condition

For purposes of this Section, Contagious Symptoms and/or a Contagious Condition exist when:

a. An employee exhibits influenza-related symptoms (e.g., fever, vomiting, diarrhea, headache, cough, sore throat, runny or stuffy nose, muscle aches) or other symptoms, described by a public health organization as indicative of other contagion, such as Coronavirus, SARS, swine flu, H1N1, etc.; and/or
b. An employee is diagnosed with an infectious/contagious condition (e.g., influenza, strep throat, tuberculosis, bacterial meningitis, mononucleosis, mumps, measles, rubella, chicken pox, etc.); or
c. An employee and/or family member/household member has recently traveled or plans to travel to a geographic area or has been subjected to a confined area, such as cruise ship or airplane, actively identified by a recognized health organization to present a high degree of contagion health risk or an area for which the Centers for Disease Control and Prevention (CDC) has issued a Level 2 or 3 travel advisory.

2. Workplace Requirements

The City and its employees bear responsibility for a safe and productive workplace environment. Accordingly, an employee with Contagious Symptoms and/or a Contagious Condition:

a. Will not report to the workplace so as not to infect other employees or members of the public.
b. Will not report to the workplace until his/her symptoms have subsided. A health care provider's statement that an employee may return to work may be required during epidemics, pandemics, or similar situations during which enhanced precautions are warranted.
c. Will not report to the workplace after returning from, or after a family/household member has returned from, a geographic area or confined area recently identified by a recognized health organization to present a high degree of contagion health risk or an area for which the CDC has issued a Level 2 or 3 travel advisory. In such case, the employee cannot return to the workplace until completion of the incubation period as identified by a public health organization and until the employee has been cleared with a health care provider's statement that the employee may return to work. (Such statement must be submitted to Human Resources for approval as provided in subsection (4), below, in advance of returning to the workplace)
d. May be sent home, with or without the opportunity to work from home, based on observations of symptoms of a Contagious Condition.

3. Absence Due to Contagious Symptoms or Conditions

An employee who has been sent home by the City and/or has not reported to work due to Contagious Symptoms and/or a Contagious Condition, or who has been quarantined, will be required to use accrued Sick Leave, Holiday leave or Annual Leave. If accrued paid leave is unavailable or exhausted, the employee may apply for Sick Leave Pool benefits in accordance with Section 16.01, G.4. Ultimately, any prolonged absences will be addressed in compliance with all federal and state laws and regulations, including the ADA and the FMLA (where a serious health condition is involved).

The City may approve an employee to work from home or another private location while recuperating. Such approval is dependent upon consideration of factors, including the employee's position, the severity of the illness, and other safety and logistical considerations. Any employee subject to absence due to Contagious Symptoms or a Contagious Condition must contact Human Resources to determine if the employee and medical condition qualifies for Family Medical Leave. In such case, the policy covering Family Medical Leave Act shall apply.

4. Return to Work from Contagious Symptoms or Contagious Condition

A health care provider's statement that the Contagious Symptom or Contagious Condition that the employee experienced has been cleared and the employee may return to work without risk to other employees may be required during epidemics, pandemics, or similar situations during which enhanced precautions are warranted. The written statement must be submitted *electronically* to Human Resources, which shall review and must approve the release *before* the employee may return to work. An employee failing to provide a written return to work authorization prior to reporting to work will be immediately sent home and may be subject to disciplinary action for failure to comply with this requirement.

Attachment: Pandemic Outbreak Policy-March 2020 (Pandemic Outbreak or Similar Illness Policy)

5. Compliance

Due to the seriousness of the ramifications of non-compliance, any violation of the policy as set forth will subject the employee to disciplinary action, up to and including, termination.

This Section will be administered in accordance with all federal and state laws and regulations, including the ADA and the FMLA (where a serious health condition is involved).

6. Scope of Policy

This section applies to all employees, volunteers, interns, and any other individuals performing services on the City's behalf, whether paid or unpaid.

Attachment: Pandemic Outbreak Policy-March 2020 (Pandemic Outbreak or Similar Illness Policy)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Mayor Brown's Report

Prepared by: Christy Deloach

Presented by: Mayor Allen Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Councilmember Riles Report

Prepared by: Brittany Cook

Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Monthly Crime and Citation Report

Prepared by: Brittany Cook

Presented by: Councilmember Riles

PURPOSE: Report criminal activity

BACKGROUND: Monthly report from incidents and citations

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Crime & Citation 2020-03
2. 2020 Cumulative Stats by District
3. Monthly Stats by District
4. Monthly Crime Heat Map

PREVIOUS COUNCIL DISCUSSION:

HINESVILLE POLICE DEPARTMENT
CRIME AND CITATION REPORT
MARCH 1-31, 2020

	March 2020	February 2020	Monthly % Change	March 2019	February 2019
Aggravated Assault/Assault	14	13	8%	11	5
Auto Theft	2	1	100%	0	4
Homicide/Homicide by Vehicle	0	0	0%	1	0
Rape	2	0	100%	1	1
Robbery	1	0	100%	2	0
Burglary	8	11	-27%	17	8
Arson	0	0	0%	1	0
Entering Auto	9	15	-40%	21	18
Domestic Disputes	57	40	43%	48	49
Juvenile Arrests	20	24	-17%	35	16
Adult Arrests	121	153	-21%	135	135
Traffic	40	51	-22%	29	33
Criminal	81	102	-21%	106	102
Curfew Violation Warnings	0	0	0%	0	0
Curfew Arrests	0	0	0%	1	0
Total Case Numbers Issued	5,476	5,655	-3%	5,072	4,636
Direct Patrols. Walk & Talks, Foot Patrols	2,564	2,217	16%	1,807	1,706
Dispatched Calls	1,703	1,610	6%	1,547	1,351
Criminal Citations	100	134	-25%	110	130
Military	10	22	-55%	18	20
Civilian	90	112	-20%	92	110
Traffic Citations	765	1,130	-32%	980	897
Military	193	227	-15%	254	227
Civilian	572	903	-37%	726	670
Total Citations	865	1,264	-32%	1,090	1,027
Traffic Warnings	502	758	-34%	527	525
DUI	17	11	55%	7	7
Over 21	17	11	55%	7	7
Under 21	0	0	0%	0	0
Military	1	1	0%	1	1
Civilian	16	10	60%	6	6

PART I CRIMES IN MARCH 2020 - BY DISTRICT

	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	1	0	0	0	1
Robbery	1	0	0	0	0
Aggravated Assault/Assault	4	2	2	1	5
Burglary	1	5	1	0	1
Auto Theft	0	0	0	0	2
Arson	0	0	0	0	0
Entering Auto	2	1	3	1	2

Attachment: Crime & Citation 2020-03 (Monthly Crime and Citation Report)

PART I CRIMES BY CITY OF HINESVILLE DISTRICTS

DISTRICT 1

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Homicide	0	0	0									
Rape	0	0	1									
Robbery	2	0	1									
Agg Assault	2	4	4									
Burglary	4	7	1									
Auto Theft	0	0	0									
Arson	0	0	0									
Entering Auto	4	7	2									
TOTALS	12	18	9	0	0	0	0	0	0	0	0	0

DISTRICT 2

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Homicide	0	0	0									
Rape	1	0	0									
Robbery	0	0	0									
Agg Assault	0	6	2									
Burglary	0	2	5									
Auto Theft	1	0	0									
Arson	0	0	0									
Entering Auto	3	4	1									
TOTALS	5	12	8	0	0	0	0	0	0	0	0	0

DISTRICT 3

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Homicide	0	0	0									
Rape	0	0	0									
Robbery	0	0	0									
Agg Assault	1	1	2									
Burglary	0	1	1									
Auto Theft	0	1	0									
Arson	0	0	0									
Entering Auto	3	2	3									
TOTALS	4	5	6	0	0	0	0	0	0	0	0	0

DISTRICT 4

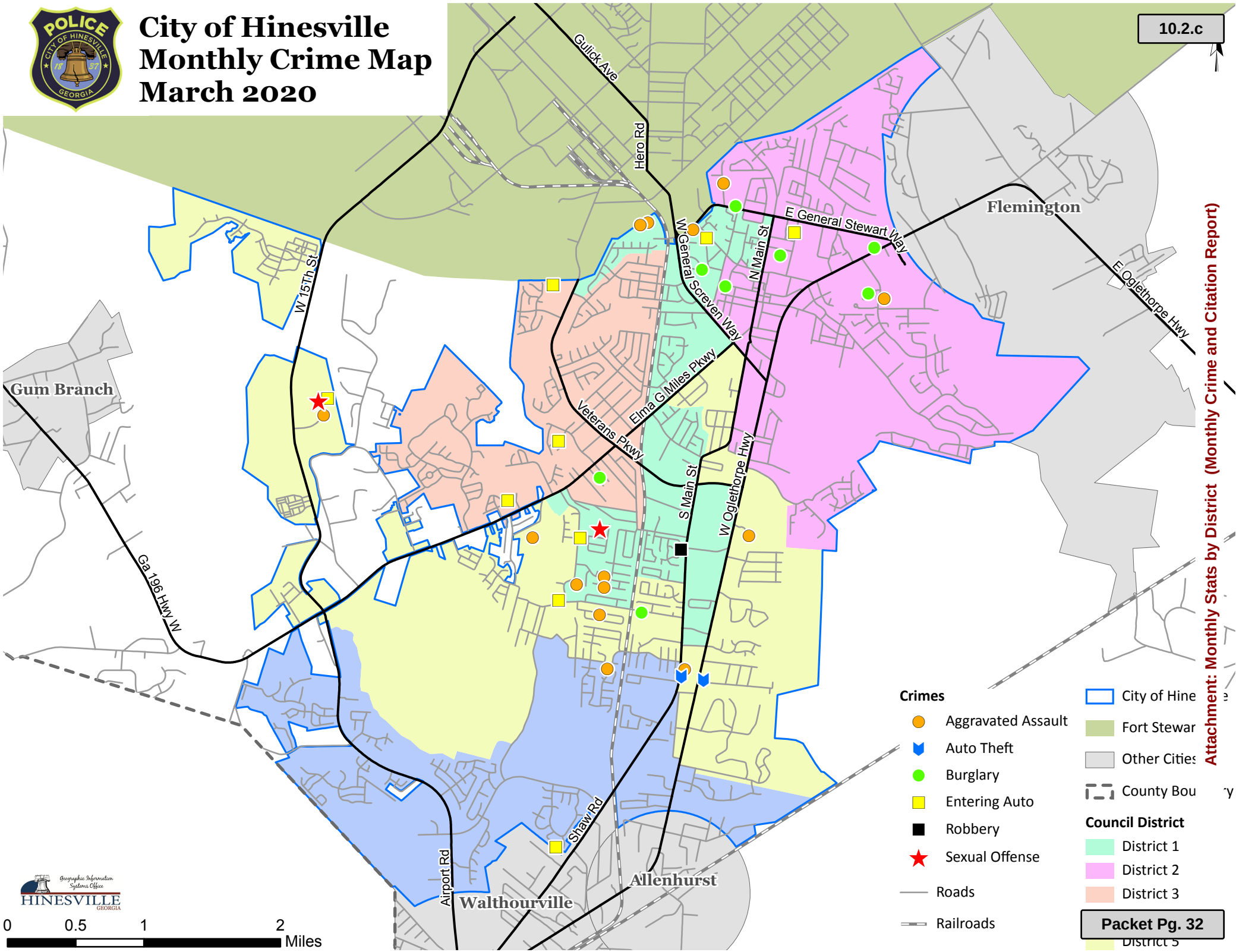
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Homicide	0	0	0									
Rape	0	0	0									
Robbery	0	0	0									
Agg Assault	1	0	1									
Burglary	5	0	0									
Auto Theft	0	0	0									
Arson	0	0	0									
Entering Auto	3	0	1									
TOTALS	9	0	2	0	0	0	0	0	0	0	0	0

DISTRICT 5

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Homicide	0	0	0									
Rape	0	0	1									
Robbery	3	0	0									
Agg Assault	5	2	5									
Burglary	2	1	1									
Auto Theft	1	0	2									
Arson	0	0	0									
Entering Auto	7	2	2									
TOTALS	18	5	11	0	0	0	0	0	0	0	0	

Attachment: 2020 Cumulative Stats by District (Monthly Crime and Citation Report)

City of Hinesville Monthly Crime Map March 2020

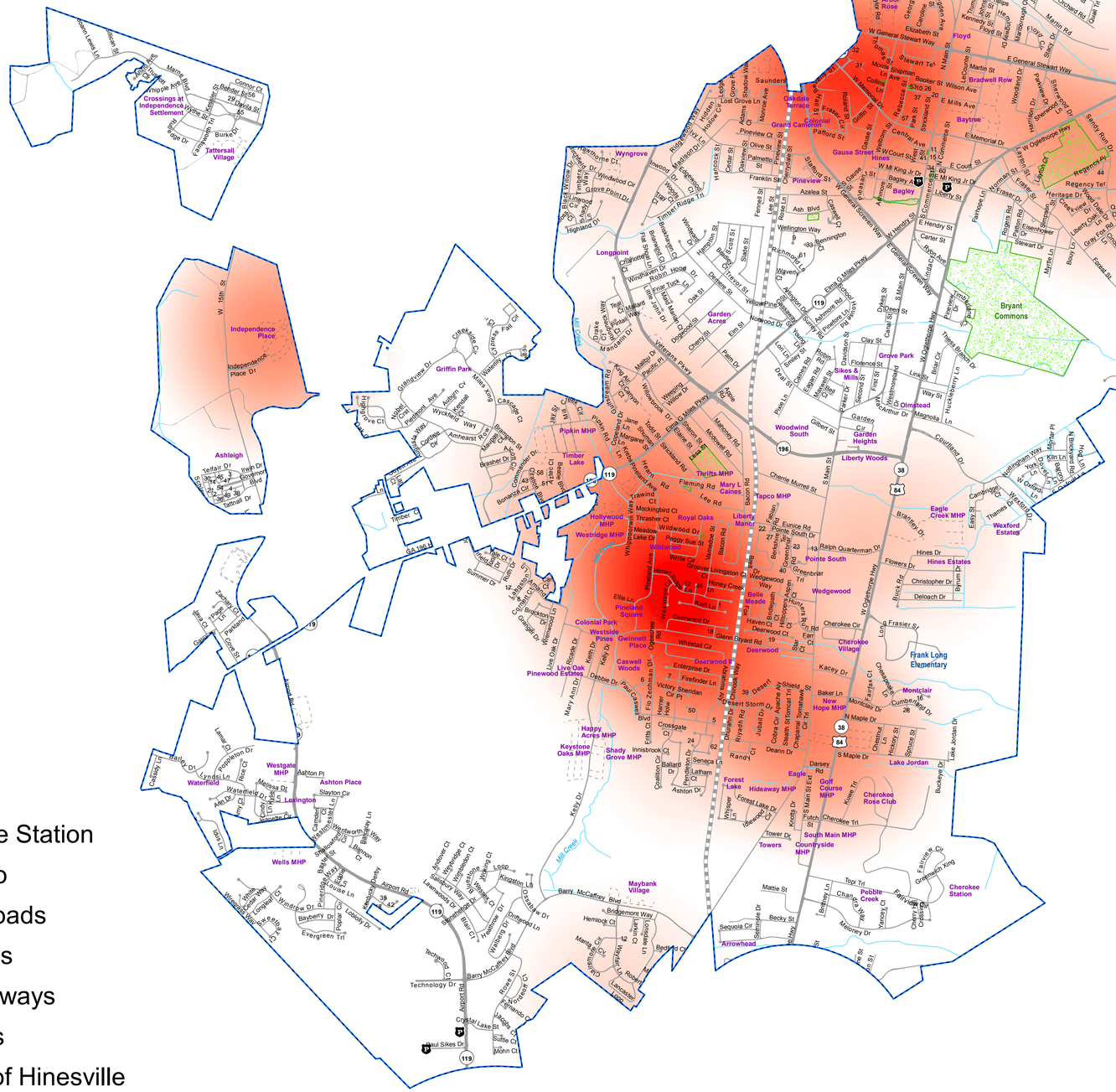


Attachment: Monthly Stats by District (Monthly Crime and Citation Report)

Geographic Information Systems Office
HINESVILLE GEORGIA

City of Hinesville, GA
Crime Hotspots
March 2020

Last Updated: April 08, 2020


Sunbury MHP
The Arbors
Snelson-Golden Middle School
Jacks Hill
Arbor Rose
Floyd
Bradwell Row
Baytree
Liberty Club Apts
Smoke Rise
Oak Ridge Bend
James A Brown Park
Cinder Hill
Dee Run Estates
Bryant Commons
Oak Crest
Retreat at Oak Crest
Peacock Creek
Wyngrove
Crabdale Terrace
Colonial Cameron
Grand Cameron
Gause Street
Pineview
Bagley
Longpoint
Garden Acres
Griffin Park
Pipkin MHP
Timber Lake
Thrifts MHP
Hollywood MHP
Westridge MHP
Royal Oaks
Liberty Manor
Tapco MHP
Grove Park
Sikes & Mills
Woodwind South
Liberty Woods
Eagle Creek MHP
Wexford Estates
Hines Estates
Pointe South
Wedgewood
Belle Meade
Deerwood
Cherokee Village
Frank Long Elementary
Colonial Park
Westside Pines
Gwinnett Place
Caswell Woods
Live Oak
Pinewood Estates
Pineland Square
Happy Acres MHP
Keystone/ Oaka MHP
Shady Grove MHP
Forest Lake
Hideaway MHP
Eagle Golf Course MHP
Cherokee Rose Club
Lake Jordan
Countryside MHP
Towers
Maybank Village
Cherokee Station
Pebble Creek
Arrowhead
Saunders
Lost Grove Ln
Pineview Ct
Olive St
Palmetto St
Franklin St
Azalea St
Ash Blvd
Wellington Way
Bennington
Richmond Ct
Wayne Ct
Carter St
Stewart Dr
Myrtle Ln
Boxy Ln
Willow Oak Ln
Hickory Ct
Alyson Ct
English Oak Dr
Red Oak Ln
Oak Crest Dr
Peacock Trl
Rachel Ln
Meredith Ln
Shiloh Rd
Flora Ellen St
Queens Ct
Bradwell St Ext
Blackwood Ln
Ridgewood Dr
Thornwood Rd
Pear Orchard Rd
Martin Rd
Lakeview Dr
Fowler St
Georgia Ave
Caroline St
Elizabeth St
W General Stewart Way
E General Stewart Way
Martin St
Wilson Ave
E Mills Ave
E Memorial Dr
W Oglethorpe Hwy
E Court St
W Court St
W M L King Jr Dr
E M L King Jr Dr
Liberty St
E Henry St
W Gordon St
E Gordon St
Commerce St
Central Ave
Fraser St
Gause St
Hines St
Pafford St
Stafford St
Pineview St
Grove Point Dr
Windwood Cir
Timber Ridge Ln
Highland Ct
Longpoint Ct
Windchester Ct
Briarwood Ct
Friar Tuck Ln
Little John Dr
Robin Hood Dr
Derrick St
Oak St
Elm St
Holwood Dr
Cherry St
Palm Dr
Yellow Pine Ct
Mallard Ct
Mandarin Dr
Mill Creek
Griffin Park
Gilmouyea Dr
Cross Mill Cir
Fair St
Wayne St
Mimosa Xing
Castlegate Ct
Brighton Ct
Amherst Xing
Brasher Dr
Bonneville Ct
Commander Dr
Timber Ct
Pipkin Rd
Jane Todd Dr
Margaret Ln
Shadowood Rd
Hearthside Ave
Trawind Ct
Mockingbird Ct
Thrasher Ct
Meadow Lake Dr
Peggy Sue St
Wildwood Dr
Whitehouse Way
Hemlock St
Bacon Rd
Fleming Rd
Lee Rd
Mary L Caines
Eunice Rd
Ronnie South Dr
Ralph Quarterman Dr
Greenbriar Trl
Honey Creek Ln
Kidd Ln
Deerwood Dr
Glenn Bryant Rd
Whitetail Cir
Enterprise Dr
Firefinder Ln
Victory Sheridan Cir Pl
Horner Howe Blvd
Fig Zechman Dr
Crossgate Ct
Ballard Dr
Pondleton Dr
Seneca Ln
Latham Ct
Ashton Dr
Innisbrook Ct
Griffis Ct
Coalition Ct
Desert Storm Dr
Apache Ave
Shield St
Tomahawk Trl
Chaparral Tomahawk Dr
Baker Ln
Montclair Dr
Cumberland Dr
N Maple Dr
S Maple Dr
Deann Dr
Randy Ct
Darsey Rd
Spruce St
Chestnut Ln
Hickory St
Lake Jordan Dr
Buckeye Dr
Kacey Dr
Cherokee Cir
Flowers Dr
Hines Dr
Christopher Dr
Byron Dr
Deloach Dr
Buick Rd
Cadillac Dr
Chevrolet Dr
Oldsmobile Dr
Pontiac Dr
Plymouth Dr
Dodge Dr
Ford Dr
Lincoln Dr
Mercury Dr
Jeep Dr
Chrysler Dr
Packard Dr
Studebaker Dr
Hudson Dr
Nash Dr
Rambler Dr
Edsel Dr
Saturn Dr
Pontiac Trl
Mercury Ln
Lincoln Ln
Jeep Ln
Chrysler Ln
Packard Ln
Studebaker Ln
Hudson Ln
Nash Ln
Rambler Ln
Edsel Ln
Saturn Ln
Ford Ln
Plymouth Ln
Dodge Ln
Cherokee Trl
Tower Dr
Futch St
Kroots Ct
Kroes Trl
Forest Lake Dr
Whisper Ct
Wayne Ct
Mattie St
Topi Trl
Becky St
Sequoia Cir
Sequoia Dr
Bethany Ln
Chance Ln
Mooney Dr
Fairview Dr
Fairview Cir
Greenwich Xing
Cherry Creek Ln
Ashleigh
Telfair Dr
Irwin Dr
Screven Dr
Tattnall Dr
Crossroads Blvd
Independence Place
Independence Place Dr
W 15th St
Crossings at Independence Settlement
Marne Blvd
Wayne St
Fairbrother Trl
Ridge Dr
Burke Dr
Tattersall Village
Connor Ct
St Simons Dr
Bethune Dr
Darla St
Jefferson Lewis Ln
Jackson St
Zachary Ct
Page Ln
Parkland Dr
Gilbert Ct
Cole St
Wells MHP
Waterfield
Ashton Pl
Ashton Place
Slayton Cir
Melissa Dr
Lexington
Westgate MHP
Lamar Ct
Lyndsi Ln
Completion Dr
Rose Ct
Ash Dr
Waterfield Dr
Cindy Ln
Jennifer Ct
Clarence Ct
Whitehall Ln
Whitworth Ln
Blakely Ln
Lexington Ct
Gaskey Ln
Blake Dr
Wells Ln
Airport Rd
Kendrick Beverly
Cedar Ln
Bayberry Dr
Poplar Ln
Holcolly Dr
Evergreen Trl
Pinebridge Way
Pinebridge Dr
Sandy Ln
Louise Ln
Sandbridge Way
Lawnwood Dr
Shadowood Ct
Hollybridge Ct
Hollybridge Dr
Whitehall Ct
Whitehall Dr
Whitehall Cv
Whitehall Way
Whitehall Cir
Whitehall Ct
Whitehall Dr
Whitehall Ln

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Councilmember Jenkins Report

Prepared by: Becky Davis

Presented by: Councilmember Keith Jenkins

ACTION ITEMS: N/A

INFORMATIONAL ITEMS: Inspections Department Monthly Report for March 2020.

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Inspections Department Monthly Report

Prepared by: Becky Davis

Presented by: George W. Smith, Jr, Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of March 2020.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Insp Dept Monthly Report for March 2020

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
March 2020

PERMITS ISSUED			TOTAL ASSESSED VALUE	TOTAL FEES COLLECTED
7	Residential	New Construction	$1,748,361.00	$ 34,593.00
22	Residential	Alteration/Addition/Repair	$ 160,646.00	$ 1,274.50
0	Commercial	New Construction	$ -	$ -
2	Commercial	Alteration/Addition/Repair	$ 37,565.00	$ 441.25

PERMITS COMPLETED

19	Residential	New Construction
29	Residential	Alteration/Addition/Repair
0	Commercial	New Construction
3	Commercial	Alteration/Addition/Repair

89 **Residential New Construction Permits Completed FY to Date**

CODE ENFORCEMENT

Complaints Received	26
Field Generated Cases	10
TOTAL NEW CASES	36
TOTAL CLOSED CASES	22

INSPECTIONS PERFORMED

425	TOTAL INSPECTIONS
56	*Failed Inspections*

OTHER FEES COLLECTED

INSPECTIONS DEPT

$ -	GIS Map Sales
$ 50.00	Re-Inspection Fees

WATER/SEWER FUND

		PORTION OF IMPACT FEES OUTSIDE CITY LIMITS
$ 15,400.00	Water Meter Fees	$ 11,550.00
$ 11,200.00	Water Impact Fees	$ 8,400.00
$ 73,920.00	Sewer Impact Fees	$ 55,440.00
$ 1,000.00	Infrastructure Fees *(Independence/Settlement)*	

MOBILE HOMES COMPLETED

REPLACEMENT UNITS	NEW UNITS
3	

Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
21	0	21	0

Attachment: Insp Dept Monthly Report for March 2020 (Inspections Department Monthly Report)

Department of Inspections
HINESVILLE
GEORGIA

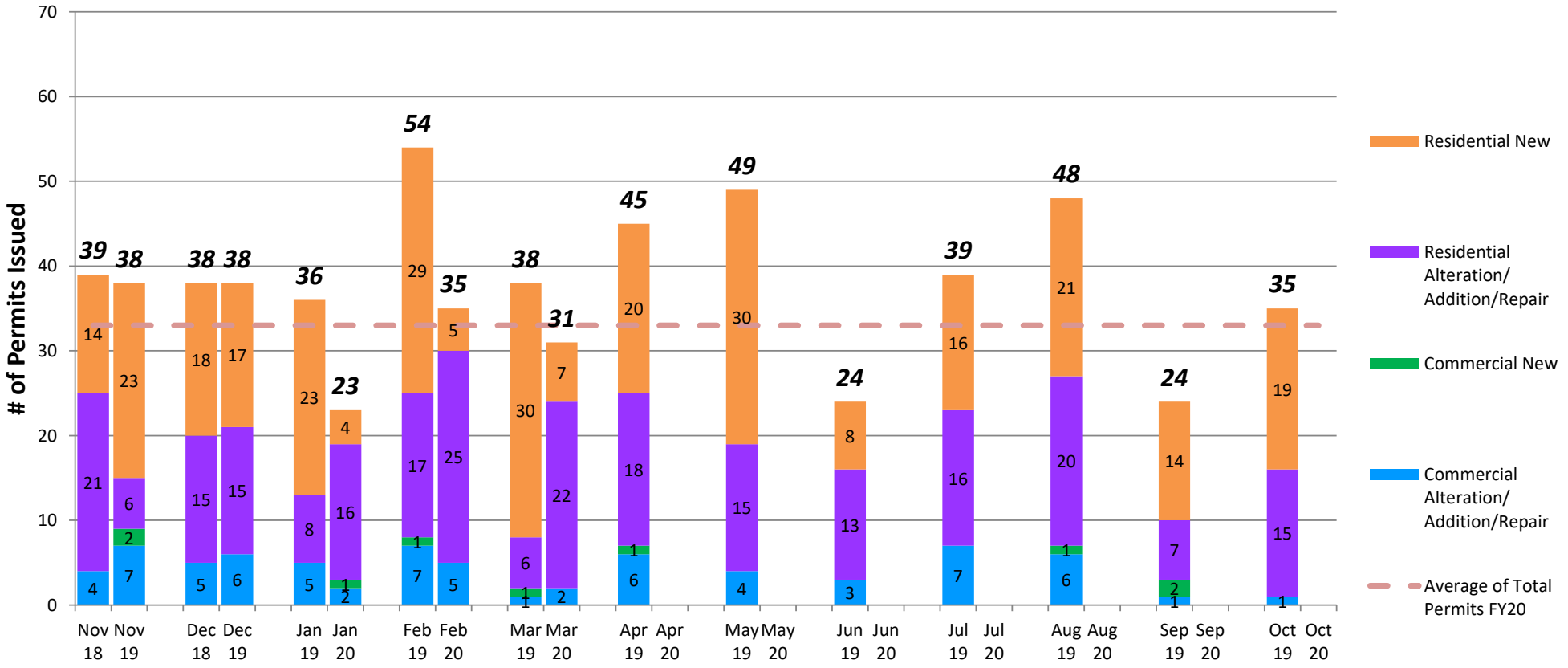
CURRENT PROJECTS LIST - MARCH 2020

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Abundent Life	934 E G Miles Pkwy	Youngs Home Additions	$ 241,347
Azalea Street, Phase II	Azalea St / Ash Blvd	KC Bro. Const. / Legacy Homes	$ 909,039
BI Baseball Field Renovations	100 Pafford St	Astra Group	$ 138,065
Bryant Life Trust	319 W General Screven Way	Overholt Construction	$ 525,000
Cherokee Station, Phase I	Meloney Dr / Cherry Hill Xing	Dryden Enterprises	$ 861,873
Cherokee Station, Phase II	Fairview Cir.	Dryden Enterprises	$ 2,510,221
Dentist Office	624 W Oglethorpe Hwy	Adrian Building Concepts	$ 484,530
Donvan Rehab	315 W. Memorial Dr.	J L Wallace of Savannah	$ 39,012
First United Methodist Church	203 N Main St	Pope Construction	$ 1,000,000
Governor's Quarters, Phase I	Tattnall Dr / Telfair Dr	Wade Jurney Homes / Heritage Const.	$ 3,440,966
Griffin Park, Phase VIII	Cypress Fall Cir	Dryden Enterprises	$ 296,896
Griffin Park, Phase X	Alcott Cir / Brasher Dr	Dryden Enterprises	$ 1,339,062
Hinesville Housing Authority	202 Darsey Rd	KC Brothers Construction	$ 302,188
Home2 Suites	749 E Oglethorpe Hwy	Vivid Construction	$ 6,091,264
Jumping Jacks	767 Veterans Pkwy., Unit #101	Enterprise Paint	$ 332,433
Liberty Club Apartments	915 E General Stewart Way	Value Added Concepts	$ 25,444,950
Medical Office	741 Weeping Willow Dr	KC Brothers Construction	$ 43,014
Memorial Drive Apartments	308 W Memorial Dr	Great Southern	$ 6,000,000
Pineridge, Phase IIIB	Wiregrass Way / Sweetbay Ct	RTS Homes	$ 1,283,579
Settlement, Phase I	Farnsworth Trl.	Dryden Enterprises	$ 262,990
Settlement, Phase IIA	Burke Dr / Rutledge Dr	Dryden Enterprises	$ 1,082,559
Settlement, Phase IIB	Rutledge Dr	Dryden Enterprises	$ 2,546,913
Wyngrove, Phase II	1303 Veterans Pkwy	Dryden Enterprises	$ 15,517,446
TOTAL			**$ 70,6**

Attachment: Insp Dept Monthly Report for March 2020 (Inspections Department Monthly Report)

Department of Inspections
HINESVILLE
GEORGIA

Permits Issued Each Month
FY 2019 & FY 2020



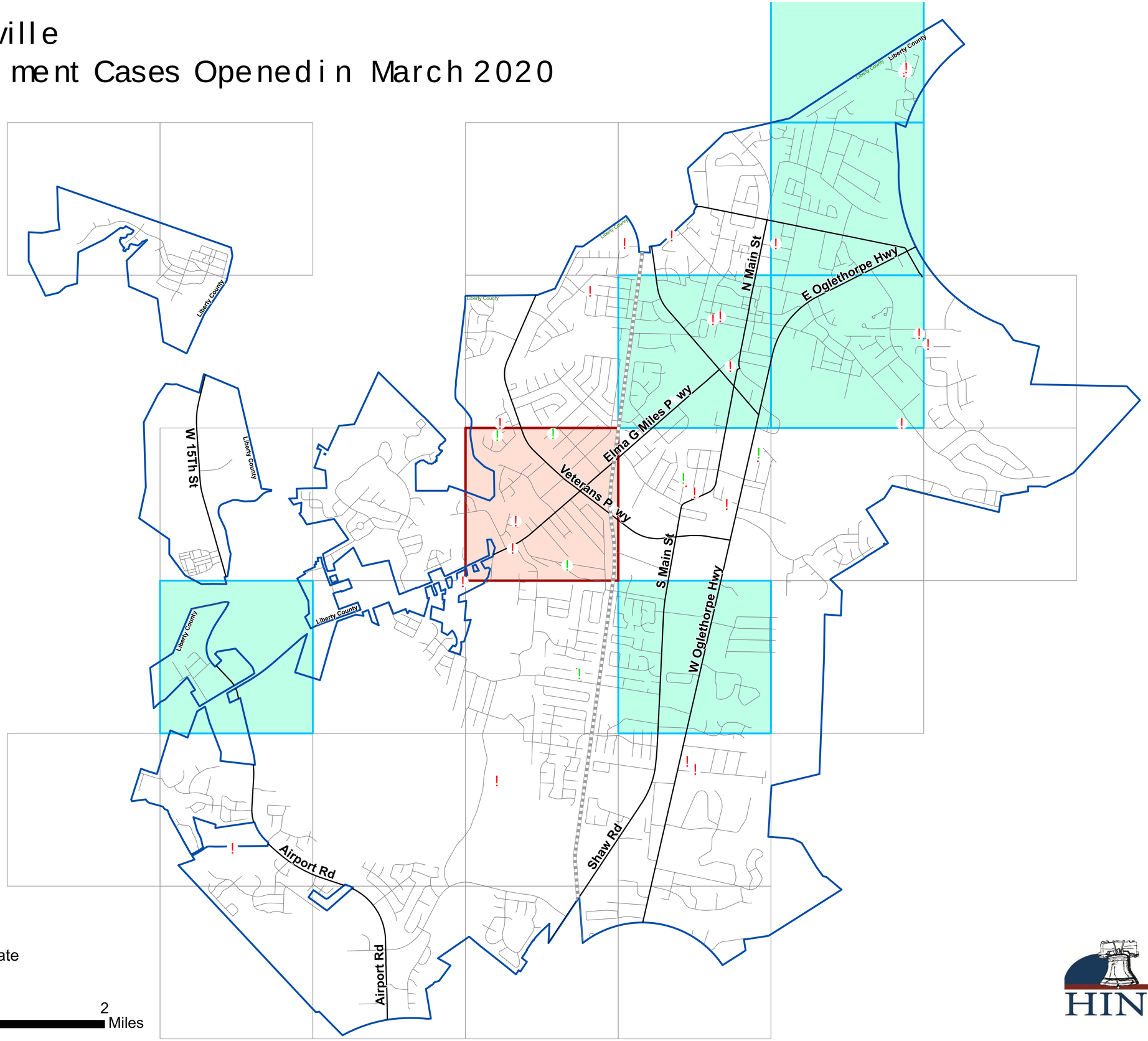
Averages

	Total # of Permits	Residential New Construction	Residential Alteration/ Addition/Repair	Commercial New Construction	Commercial Alteration/ Addition/Repair
FY 2019	39	20	14	1	4
FY 2020	33	11	17	1	4

Attachment: Insp Dept Monthly Report for March 2020 (Inspections Department Monthly Report)

City of Hinesville
Code Enforcement Cases Opened in March 2020

Last Updated: 4/1/2020



! Complaint Cases
! Field Generated Cases
Grid in Progress
Grid Completed FY20 to Date
Other Grids

0 0.5 1 2 Miles

Geographic Information Systems Office
HINESVILLE GEORGIA

Attachment: Insp Dept Monthly Report for March 2020 (Inspections Department Monthly Report)

INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month March 1-31, 2020					Fiscal Year to Date November 1, 2019 - March 31, 2020					Previous Fiscal Year to Date November 1, 2018 - March 31, 2019				
Permit Type	**Code**	**# of Permits**	**Assessed Value**	**Permit Fees**	**Permit Type**	**Code**	**# of Permits**	**Assessed Value**	**Permit Fees**	**Permit Type**	**Code**	**# of Permits**	**Assessed Value**	**Permit Fees**
Single Family (Detached)	101	7	$ 1,748,361.00	$ 8,463.00	Single Family (Detached)	101	51	$ 12,692,076.00	$ 61,447.50	Single Family (Detached)	101	94	$ 21,133,104.00	$ 104,818.00
Single Family (Attached)	102	0	$ -	$ -	Single Family (Attached)	102	0	$ -	$ -	Single Family (Attached)	102	5	$ 568,455.00	$ 3,323.00
Two-Family Building	103	0	$ -	$ -	Two-Family Building	103	0	$ -	$ -	Two-Family Building	103	0	$ -	$ -
3 & 4 Fam. Building (Apts)	104	0	$ -	$ -	3 & 4 Fam. Building (Apts)	104	0	$ -	$ -	3 & 4 Fam. Building (Apts)	104	0	$ -	$ -
5+ Fam Building (Apts)	105	0	$ -	$ -	5+ Fam Building (Apts)	105	5	$ 8,071,939.00	$ 25,940.50	5+ Fam Building (Apts)	105	15	$ 40,731,176.00	$ 127,360.50
3 & 4 Fam. Building (Condos)	106	0	$ -	$ -	3 & 4 Fam. Building (Condos)	106	0	$ -	$ -	3 & 4 Fam. Building (Condos)	106	0	$ -	$ -
5+ Fam. Building (Condos)	107	0	$ -	$ -	5+ Fam. Building (Condos)	107	0	$ -	$ -	5+ Fam. Building (Condos)	107	0	$ -	$ -
Manu. Home (New Locate)	111	1	$ 20,000.00	$ 75.00	Manu. Home (New Locate)	111	2	$ 23,354.00	$ 150.00	Manu. Home (New Locate)	111	0	$ -	$ -
Manu. Home (Replacement)	112	0	$ -	$ -	Manu. Home (Replacement)	112	2	$ 70,538.00	$ 150.00	Manu. Home (Replacement)	112	9	$ 201,333.00	$ 675.00
Driveway/Open Ditch Encl.	113	1	$ 5,000.00	$ 30.00	Driveway/Open Ditch Encl.	113	13	$ 33,507.00	$ 390.00	Driveway/Open Ditch Encl.	113	17	$ 35,560.00	$ 510.00
Well Drilling Permit	116	2	$ 5,600.00	$ 70.00	Well Drilling Permit	116	2	$ 5,600.00	$ 70.00	Well Drilling Permit	116	0	$ -	$ -
Electrical Permit	120	14	$ 58,355.00	$ 896.00	Electrical Permit	120	89	$ 1,402,410.00	$ 12,123.00	Electrical Permit	120	89	$ 2,356,972.00	$ 34,818.00
Plumbing Permit	121	7	$ 18,150.00	$ 290.00	Plumbing Permit	121	81	$ 982,497.00	$ 8,720.00	Plumbing Permit	121	99	$ 2,107,680.00	$ 26,070.00
Mechanical Permit	122	14	$ 920,293.00	$ 600.00	Mechanical Permit	122	55	$ 2,489,518.00	$ 6,474.00	Mechanical Permit	122	92	$ 2,294,138.00	$ 9,450.00
Gas Permit	123	1	$ 15,000.00	$ 39.00	Gas Permit	123	4	$ 45,883.00	$ 153.00	Gas Permit	123	6	$ 76,500.00	$ 225.00
Hotel or Motel	213	0	$ -	$ -	Hotel or Motel	213	1	$ 5,903,264.00	$ 18,054.50	Hotel or Motel	213	0	$ -	$ -
Amusement/Recreation	318	0	$ -	$ -	Amusement/Recreation	318	0	$ -	$ -	Amusement/Recreation	318	0	$ -	$ -
Church/Religious Building	319	0	$ -	$ -	Church/Religious Building	319	0	$ -	$ -	Church/Religious Building	319	0	$ -	$ -
Industrial Building	320	0	$ -	$ -	Industrial Building	320	0	$ -	$ -	Industrial Building	320	0	$ -	$ -
Parking Garage	321	0	$ -	$ -	Parking Garage	321	0	$ -	$ -	Parking Garage	321	0	$ -	$ -
Serve Station/Repair Garage	322	0	$ -	$ -	Serve Station/Repair Garage	322	0	$ -	$ -	Serve Station/Repair Garage	322	0	$ -	$ -
Hospital/Institution	323	0	$ -	$ -	Hospital/Institution	323	0	$ -	$ -	Hospital/Institution	323	0	$ -	$ -
Office, Bank/Professional Bldg.	324	0	$ -	$ -	Office, Bank/Professional Bldg.	324	1	$ 484,530.00	$ 1,790.00	Office, Bank/Professional Bldg.	324	0	$ -	$ -
Public Works/Utilities	325	0	$ -	$ -	Public Works/Utilities	325	0	$ -	$ -	Public Works/Utilities	325	0	$ -	$ -
School/Educational Bldg.	326	0	$ -	$ -	School/Educational Bldg.	326	0	$ -	$ -	School/Educational Bldg.	326	0	$ -	$ -
Store/Mercantile Building	327	0	$ -	$ -	Store/Mercantile Building	327	0	$ -	$ -	Store/Mercantile Building	327	0	$ -	$ -
Other Non-Residential Bldg.	328	0	$ -	$ -	Other Non-Residential Bldg.	328	11	$ 393,595.00	$ 1,678.50	Other Non-Residential Bldg.	328	37	$ 406,537.00	$ 2,201.00
Structures other than Bldg.	329	10	$ 39,507.00	$ 205.00	Structures other than Bldg.	329	25	$ 324,143.00	$ 1,548.00	Structures other than Bldg.	329	38	$ 177,353.00	$ 1,263.50
Sign	330	2	$ 8,000.00	$ 75.00	Sign	330	41	$ 144,884.00	$ 1,725.00	Sign	330	31	$ 103,320.00	$ 1,400.00
Add/Alter/Repair Res. Bldg.	434	22	$ 160,646.00	$ 1,023.00	Add/Alter/Repair Res. Bldg.	434	84	$ 633,785.00	$ 4,418.00	Add/Alter/Repair Res. Bldg.	434	67	$ 352,688.00	$ 2,830.50
Add/Alter/Repair Non-Res. Bldg.	437	2	$ 37,565.00	$ 339.00	Add/Alter/Repair Non-Res. Bldg.	437	22	$ 1,434,993.00	$ 6,549.00	Add/Alter/Repair Non-Res. Bldg.	437	17	$ 1,089,520.00	$ 4,866.50
Residential Garage/Carport	438	0	$ -	$ -	Residential Garage/Carport	438	1	$ 7,405.00	$ 45.00	Residential Garage/Carport	438	2	$ 1,952.00	$ 65.00
Demolition	450	3	$ -	$ 150.00	Demolition	450	9	$ 9,100.00	$ 450.00	Demolition	450	3	$ 5,000.00	$ 150.00
Move House/Structure/Bldg.	475	0	$ -	$ -	Move House/Structure/Bldg.	475	0	$ -	$ -	Move House/Structure/Bldg.	475	0	$ -	$ -
Plan Review	500	12	$ 159,261.00	$ 448.00	Plan Review	500	83	$ 21,983,967.00	$ 20,930.50	Plan Review	500	83	$ 17,960,248.00	$ 32,441.50
Sprinkler System, Bldg. Only	501	1	$ 37,650.00	$ 188.50	Sprinkler System, Bldg. Only	501	3	$ 73,800.00	$ 421.50	Sprinkler System, Bldg. Only	501	4	$ 36,172.00	$ 284.00
TOTAL		**99**	**$ 3,233,388.00**	**$ 12,891.50**	**TOTAL**		**585**	**$ 57,210,788.00**	**$ 173,228.00**	**TOTAL**		**708**	**$ 89,637,708.00**	**$ 352,751.50**

Attachment: Insp Dept Monthly Report for March 2020 (Inspections Department Monthly Report)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Councilmember Nelson's Report

Prepared by: Jan Leverett

Presented by: Councilmember Nelson

ACTION ITEMS: None

INFORMATIONAL ITEMS: HFD Monthly Report

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: HFD March Report

Prepared by: Jan Leverett

Presented by: Councilmember Nelson

PURPOSE: March 2020 Incident Run Report

BACKGROUND: March 2020 Incident Run Report

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD March 2020 Incident Activity Report
2. Incident Activity Report for March 2020
3. Dollar Value Saved and Loss for March 2020
4. HFD March 2020 Inspection Report

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Monthly Incident Activity Report

Basic Incident Zone Number (FD1.32)	1 - Hinesville Station 1	2 - Hinesville Station 2	3 - Flemington	
Basic Incident Type Code And Description (FD1.21)				Count of Fire Incidents Grand Total
118 - Trash or rubbish fire, contained	1	1		2
131 - Passenger vehicle fire	1			1
142 - Brush or brush-and-grass mixture fire	1	1		2
151 - Outside rubbish, trash or waste fire	1			1
311 - Medical assist, assist EMS crew	65	21	1	87
322 - Motor vehicle accident with injuries	10			10
323 - Motor vehicle/pedestrian accident (MV Ped)	1			1
324 - Motor vehicle accident with no injuries.	17	2		19
331 - Lock-in (if lock out , use 511)	2	1		3
411 - Gasoline or other flammable liquid spill	1	1		2
412 - Gas leak (natural gas or LPG)		2		2
424 - Carbon monoxide incident		1		1
445 - Arcing, shorted electrical equipment	2			2
551 - Assist police or other governmental agency	1			1
561 - Unauthorized burning	2			2
611 - Dispatched and cancelled en route	7	3	1	11
622 - No incident found on arrival at dispatch address	3		1	4
651 - Smoke scare, odor of smoke	1	1		2
711 - Municipal alarm system, malicious false alarm		1		1
735 - Alarm system sounded due to malfunction	1	1		2
736 - CO detector activation due to malfunction	1			1
740M - Medical Alarm System activation, Unintentional upon arrival	1			1
741 - Sprinkler activation, no fire - unintentional	2			2
745 - Alarm system activation, no fire - unintentional	8	6	2	16
746 - Carbon monoxide detector activation, no CO	1			1

Attachment: HFD March 2020 Incident Activity Report (HFD March Report)

Percent of Grand Total	73.45%	23.73%	2.82%	100.00%
Grand Total	130	42	5	177

Attachment: HFD March 2020 Incident Activity Report (HFD March Report)

Incident Activity Report

Hinesville Fire Department
Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Fort Stewart	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Allenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2019	165	6		1					172	37					1		38	210
December 1-31, 2019	153	4							157	48			1				49	206
January 1-31, 2020	160	2	1						163	53					1		54	217
February 1-29, 2020	151	6	1						158	51							51	209
March 1-31, 2020	130	5							135	42							42	177
April 1-30, 2020									0								0	0
May 1-31, 2020									0								0	0
June 1-30, 2020									0								0	0
July 1-31, 2020									0								0	0
August 1-31, 2020									0								0	0
September 1-30, 2020									0								0	0
October 1-31, 2020									0								0	0
Totals	759	23	2	1	0	0	0	0	785	231	0	0	1	0	2	0	234	1019

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	Fire Safety for Caregivers	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2019	47	19	5	597		9	26		95	289	0	6	1093
December 1-31, 2019	27	9	2	8536			12		50				8636
January 1-31, 2020	60	18	5			16	14		137	25			275
February 1-29, 2020	24	8	3			11	10		64				120
March 1-31, 2020	71	12	1			6			33			177	300
April 1-30, 2020													0
May 1-31, 2020													0
June 1-30, 2020													0
July 1-31, 2020													0
August 1-31, 2020													0
September 1-30, 2020													0
October 1-31, 2020													0
Totals													10424

Attachment: Incident Activity Report for March 2020 (HFD March Report)

Dollar Value Saved and Loss

Hinesville Fire Department
Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total Percent Loss	Total Percent Saved
November 1-30, 2019	1	$157,209	$2,093	$155,116	1.33%	98.67%
December 1-31, 2019	0	$0	$0	$0	0.00%	0.00%
January 1-31, 2020	0	$0	$0	$0	0.00%	0.00%
February 1-29, 2020	0	$0	$0	$0	0.00%	0.00%
March 1-31, 2020	0	$0	$0	$0	0.00%	0.00%
April 1-30, 2020						
May 1-31, 2020						
June 1-30, 2020						
July 1-31, 2020						
August 1-31, 2020						
September 1-30, 2020						
October 1-31, 2020						
	1	$157,209	$2,093	$155,116	1.33%	98.67%

Attachment: Dollar Value Saved and Loss for March 2020 (HFD March Report)

Hinesville Fire Department
March 2020 Inspection Report

Inspection Type	Number of Inspections
30 Day Re-Inspection	
Annual Inspection	1
Business License	
Complaint	
Final inspection	
Hood Suppression Test	
Occupancy Certificate	
Re-Inspection	
	Total: 1

Attachment: HFD March 2020 Inspection Report (HFD March Report)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Mayor Pro Tem Floyd's Report

Prepared by: Rose Kenner

Presented by: Mayor Pro Tem Floyd's Report

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

List of Business License Applications received March 1, 2020 through March 31, 2020

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Monthly Business License Report

Prepared by: Yokesha Greene

Presented by: Yokesha Greene

PURPOSE: To inform Mayor and Council of new business license applications received March 1, 2020 thru March 31, 2020.

BACKGROUND: The attached list shows all business license applications processed from March 1, 2020 thru March 31, 2020. The list includes businesses that have started and/or completed the process to obtain a City of Hinesville Business License. The report includes ten (10) new businesses and three (3) changes in ownership.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Monthly BL Rpt-March

PREVIOUS COUNCIL DISCUSSION:

HINESVILLE
GEORGIA

Monthly Business License Report

completed and/or pending Business License Applications

MARCH

Status	Start Date	Trade Name	BL Address	Nature of Business
C	3/3/2020	JAMES H WATZLAWICK	1125 KELLY DR LOT 168	236118 - 236118 RESIDENTIAL REMODELING
C	3/3/2020	H & A PRO-SHINE	409 ROGERS RD	561720 - 561720 GENERAL CLEANING
P	3/4/2020	SMILEY SERVICE LLC	103D RYON AVE	485999 - 485999 TRANSPORTATION SERVICES
C	3/6/2020	WILLIE KEITT AND SONS LLC	551 BROCKINGTON CIR	238190 - 238190 CONSTRUCTION DEMOLITION
C	3/6/2020	KLOZETKEEPA LLC	911 SHADY LN	454111 - 454111 ONLINE CLOTHING BOUTIQUE
C	3/12/2020	GRYND CENTRAL	503 MYRTLE LN	454111 - 454111 ONLINE RETAIL
C	3/12/2020	FLY LAWN CARE	103 WESTCHESTER LN	561730 - 561730 LAWN CARE
P	3/16/2020	GREASE MONKEY	808 WILLOWBROOK DR	811191 - 811191 QUICK OIL CHANGE
C	3/17/2020	STINK STOMPERS SAVANNAH	610 FRANKLIN ST	812199 - 812199 ODOR REMOVAL
C	3/17/2020	HOME RENOVATIONS	1277 BAXTER ST	236118 - 236118 RESIDENTIAL REMODELER
P	3/20/2020	MADVAPES	632B W OGLETHORPE HWY	452990 - 452990 RETAIL MERCHANT
P	3/23/2020	CHECKERS	147 E GENERAL SCREVEN WAY	722211 - 722211 FAST FOOD RESTAURANT
P	3/30/2020	STEPHENS PROPERTIES	135 E ML KING JR DR	531110 - 531110 REAL ESTATE RENTAL

NEW	10	ACTIVE ACCOUNTS ENDING FEB 2020	1084
CHANGE IN OWNERSHIP	3	TERMINATED ACCOUNTS MAR 2020	25
TOTAL	13	TOTAL ACTIVE ACCOUNTS ENDING MAR 2020	1071

Attachment: Monthly BL Rpt-March (Monthly BL Report)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Councilmember Reids Report

Prepared by: Darlene Parker

Presented by: Councilmember Reid

ACTION ITEMS: None

INFORMATIONAL ITEMS: ESG Operations and Status Report for March 2020

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: ESG Operations and Status Report for March 2020

Prepared by: Darlene Parker

Presented by: Gary Gilliard

PURPOSE: To discuss ESG Operations and Status Report for March 2020

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. ESG Operations and Status Report for March 2020

PREVIOUS COUNCIL DISCUSSION:

MONTHLY REPORT

March 2020

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

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Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

DEPARTMENTAL SUMMARY

Executive Summary

Below are departmental activity reports for ESG-Operations for the month of Feb '20

Administration

Safety Incident Reports

Mar '20

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	2
Occupational Injury Incidents	0
Safety Training Hours	116
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	46

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	**1384**

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116										**262**

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Parks and Grounds
(Mosquito Control)

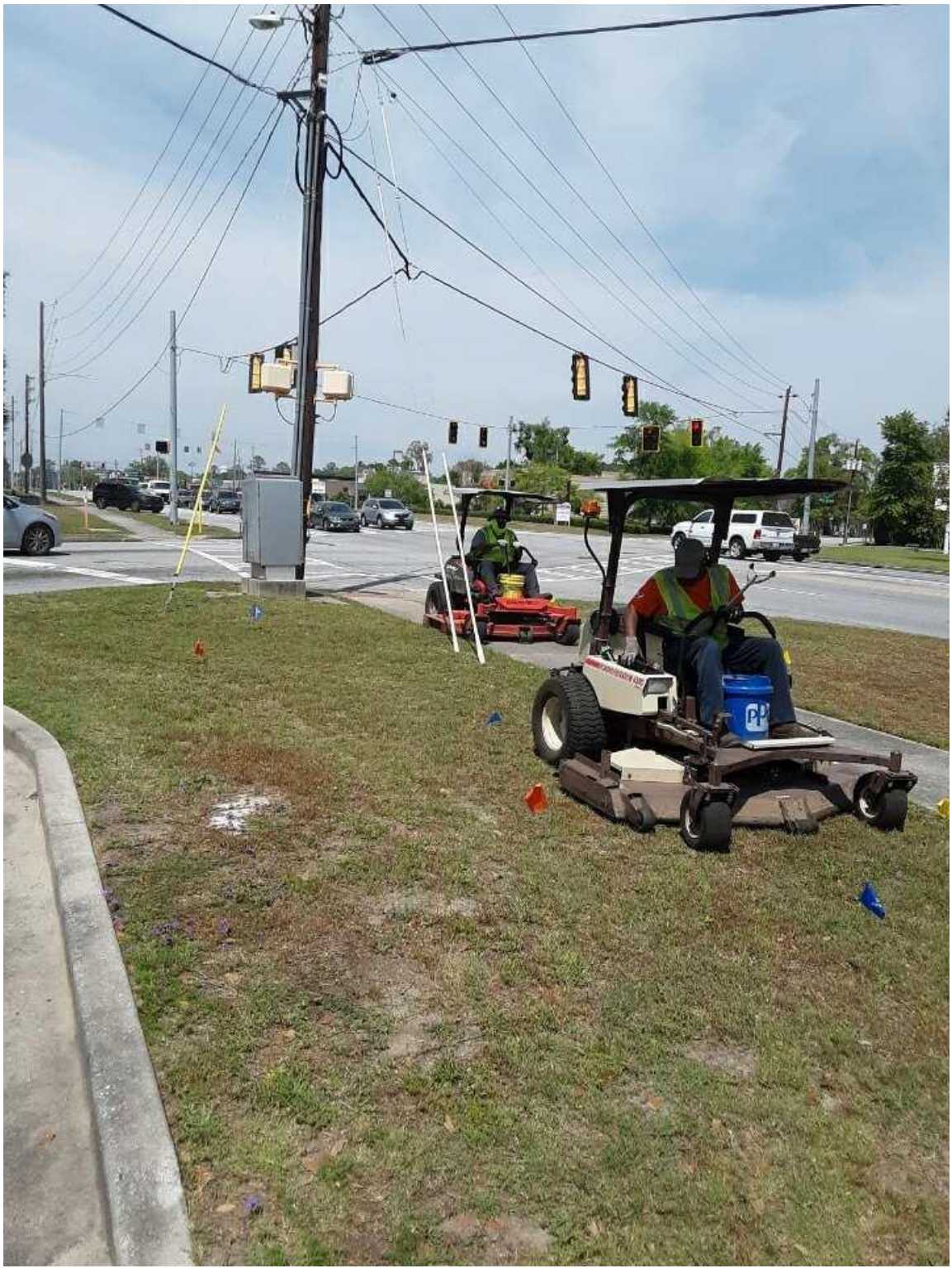
Mar '20 Mosquito Control Activity Report

Date	Activity
2-Mar	Setup 3 CDC light traps at Bryant Commons Park
3-Mar	Retrieved Traps from Bryant Commons Park(Conducted mosquito ID)
4-Mar	Requested quote on pesticides from Clarke Mosquito Control
5-Mar	Received quote from Clarke Mosquito Control and reviewing
6-Mar	Checked storm water structures in Pineridge Subdivision
7-Mar	Reviewed Pest Control Newsletter for mosquito control products and techniques
8-Mar	Surveyed Lift Station around Jordan Lake
9-Mar	Cleared several breeding sites in Courtland Subdivision with BVA2 oil
10-Mar	Review Bioquip equipment list.
16-Mar	Reviewed arbovirus information with the Vector Surveillance
17-Mar	Setup 3 CDC light traps at Veterans Parkway, Barry McCaffrey , and Cedars Ridge Lift stations
18-Mar	Retrieved traps(Conducted mosquito ID)
18-Mar	Received a complaint on 19 Dogwood from Ms Reid 2. Breeding sites neutralized
19-Mar	Conducted ULV application of Dogwood and Arlington Park
20-Mar	Conducted mosquito Identification
23-Mar	Received a complaint from a Mr Jerry Britting at 1108 Apache alley. Setup a ulv spray mission
24-Mar	Sprayed several subdivisions Eagles Landing, Country Club Estates and Courtland
25-Mar	Reviewed Arboviral summary from Dr Rosmarie Kelly
26-Mar	Conducted mosquito Identification/ ULV spraying of Stonehenge, Crystal Lake, Saint Catherine,
27-Mar	Conducted ULV application of Oak Crest and Lexington subdivisions
30-Mar	Applied BVA2 Oil to Conducted ULV application at 1031 Miles Crossing to Mrs Alison Neher.Other areas treated were 747 Melissa, 937 Hollywood Dr, 905 Bradwell Extension
31-Mar	Reviewed mosquito control larvicide inventory.

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Parks and Grounds

10 Mar 20: Rights of Way Mowing on Hwy 196



Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work or completed during the month of Mar '20

Department	CM	PM	Total
Police	7	12	19
Fire	0	0	0
Storm Water	10	3	13
City Hall Admin	0	1	1
Inspections	0	0	0
Sanitation	9	4	13
Streets/Drainage	4	0	4
Parks/Grounds	4	2	6
Vehicle Maint	1	0	1
Const Maint	1	1	2
Meter Reading	0	1	1
Water Lab	1	0	1
Lift Stations	1	1	2
WRF	0	0	0
WPCP	1	0	0
		Total	**64**

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Sanitation

Listed below is a summary of the material picked up by the sanitation department starting with the begin of the contract to current.

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	A
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	9
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	9
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	9
2019/20	894	1078	1053	879	1080								4984	9
2020/21													0	
2021/22													0	
2022/23													0	
2023/24													0	

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	A
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	
2019/20	1100	1875	1925	1325	2475								8700	
2020/21													0	
2021/22													0	
2022/23													0	
2023/24													0	

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Sanitation Department

16 Mar 20: Sanitation workers don bandana/mask while collecting garbage on Olive Street

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Streets Department

Mar '20: Sign Maintenance/Pot Hole Repairs

Date	Street	Signs	Pot Holes
2-Mar-20	721 Fleming Rd		Filled 1 Pothole w/ Cold Patch
	106 Weeping Willow		Filled 2 Potholes w/ Cold Patch
	1945 Kingston Ln		Filled 2 Potholes w/ Cold Patch
	542 S Main St		Filled 2 Potholes w/ Cold Patch
	531 S Main St		Filled 1 Pothole w/ Cold Patch
	1919 Mandarin Dr		Filled 1 Pothole w/ Cold Patch
	1201 Desert Storm Dr		Filled 1 Pothole w/ Cold Patch
	1210 Desert Storm Dr		Filled 1 Pothole w/ Cold Patch
	1233 Desert Storm Dr		Filled 1 Pothole w/ Cold Patch
	1407 Desert Storm Dr		Filled 1 Pothole w/ Cold Patch
	Sandy Run Dr		Filled 2 Potholes w/ Cold Patch
3-Mar-20	200 Slayton Cir		Filled 2 Potholes w/ Cold Patch
	201 Glenn Bryant Rd		Filled 17 Potholes w/ Cold Patch
	236 Augusta Way		Filled 1 Pothole w/ Cold Patch
	204 Garden Cir		Filled 1 Pothole w/ Cold Patch
4-Mar-20	Fraser Dr		Filled 1 Pothole w/ Cold Patch
5-Mar-20	Desert Storm Dr		Filled 2 Potholes w/ Cold Patch
9-Mar-20	1096 Live Oak Dr		Filled 5 Potholes w/ Cold Patch
	Gilbert St		Filled 20 Potholes w/ Cold Patch
	1201 Desert Storm Dr		Filled 2 Potholes w/ Cold Patch
10-Mar-20	1448 Coalition Cir		Filled 6 Potholes w/ Cold Patch
	1430 Firefinder Ln		Filled 1 Pothole w/ Cold Patch
	904 Drake Ct		Filled 1 Pothole w/ Cold Patch
	916 Olive St		Filled 2 Potholes w/ Cold Patch
11-Mar-20	1100 Miles Crossing		Filled 2 Potholes w/ Cold Patch
	146 Becky st		Filled 1 Pothole w/ Cold Patch
	1040 Miles Crossing		Filled 2 Potholes w/ Cold Patch
	555 S Main St		Filled 1 Pothole w/ Cold Patch
	270 Inwood Dr		Filled 1 Pothole w/ Cold Patch
12-Mar-20	308 Liberty Oak Ln		Filled 1 Pothole w/ Cold Patch
	513 Forest St		Filled 6 Potholes w/ Cold Patch
	953 Bridlepatch Ct		Filled 1 Pothole w/ Cold Patch
13-Mar-20	1025 Varnedoe St		Filled 1 Pothole w/ Cold Patch
	1016 Varnedoe St		Filled 1 Pothole w/ Cold Patch
	1037 Bacon Rd		Filled 1 Pothole w/ Cold Patch
	1201 Desert Storm Dr		Filled 2 Potholes w/ Cold Patch
16-Mar-20	1405 Crawford		Filled 1 Pothole w/ Cold Patch
	997 Live Oak Dr		Filled 1 Pothole w/ Cold Patch

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

	101 Whitetail Cir		Filled 1 Pothole w/ Cold Patch
	202 Whitetail Cir		Filled 2 Pothole w/ Cold Patch
	216 Glenn Bryant Rd		Filled 8 Potholes w/ Cold Patch
	721 Cindy Ln		Filled 1 Pothole w/ Cold Patch
17-Mar-20	535 S Main St		Filled 1 Pothole w/ Cold Patch
	950 Black Willow Dr		Filled 12 Potholes w/ Cold Patch
	1 Barry McCaffrey Blvd		Filled 8 Potholes w/ Cold Patch
18-Mar-20	200 Glenn Bryant Rd		Filled 5 Potholes w/ Cold Patch
	265 Topi Trl		Filled 7 Potholes w/ Cold Patch
	410 Flowers Dr		Filled 1 Pothole w/ Cold Patch
	904 Byrum Dr		Filled 3 Potholes w/ Cold Patch
	239 Augusta Way		Filled 1 Pothole w/ Cold Patch
	809 Willowbrook Dr		Filled 1 Pothole w/ Cold Patch
	808 Willowbrook Dr		Filled 2 Potholes w/ Cold Patch
	905 Willowbrook Dr		Filled 1 Pothole w/ Cold Patch
	904 Drake Ct		Filled 1 Pothole w/ Cold Patch
	794 Inwood Dr		Filled 2 Potholes w/ Cold Patch
	745 Madison Dr		Filled 1 Pothole w/ Cold Patch
	704 Olive St		Filled 1 Pothole w/ Cold Patch
	831 Sagewood Dr		Filled 2 Potholes w/ Cold Patch
	835 Sagewood Dr		Filled 4 Potholes w/ Cold Patch
	Forest St		Filled 1 Pothole w/ Cold Patch
19-Mar-20	638 S Main St		Filled 1 Pothole w/ Cold Patch
	1424 Abrahms Aly		
	106 Clay St	Repaired Sign Post	
	1166 Darsey Rd	Repaired Sign Post	
23-Mar-20	634 Smiley St		Filled 13 Potholes w/ Cold Patch
	1451 Fritts Ct		Filled 13 Potholes w/ Cold Patch
	299 Barry McCaffrey Blvd	Repaired Sign Post	

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768				
December	628	658	762	899				
January	783	871	774	815				
February	776	790	835	902				
March	833	826	908	1047				
April	777	855	913					
May	876	1021	1029					
June	870	822	789					
July	813	940	997					
August	963	970	1004					
September	616	897	949					
October	899	1023	1019					
Total	9618	10554	10912	4431	0	0	0	0

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Drainage

12 Mar 20: Roadside Ditch Cleaning on Olive Street

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Compliance

There were no permit excursions for the month of March for the WRF. However, Fort Stewart had 5 violation including a major spill due to the rain that we received earlier in the month. The violations are for weekly averages of BOD and ammonia and monthly mass limit on BOD. All permit-required documentation was submitted to the state regulatory agencies in a timely manner as well as immediate notification for the spill. We are continuing to investigate and work through the ongoing challenges at the Fort Stewart WWTP.

Water Treatment	
Water Production (million gallons)	101.901
Water Meters Read	12,168
Water/Sewer line relocates	25
Sewer line cleaning (Ft)	7,299ft

Wastewater Treatment	
WPCP	
Hinesville Total Flow (million gallons)	112.33
Hinesville Average Flow (million gallons per day)	3.62
Ft. Stewart Total Flow (million gallons)	85.92
Ft. Stewart Average Flow (million gallons per day)	2.77
Combined Total Flow (million gallons)	198.26
Combined Average Flow (million gallons per day)	6.39
WRF	
Influent flow (million gallons)	49.578
Influent flow Average (million gallons per day)	1.599
Discharge flow (million gallons)	36.265
Discharge flow Average (million gallons per day)	1.170
Re-use flow (million gallons)	8.785
Re-use flow Average (million gallons per day)	0.283
On-Site Storage (million gallons)	4.528

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Community Engagement

5 Mar 20: Corporate donation to the Regional Homeless Coalition

12 Mar 20: Corporate donation to the Liberty County Re-Entry Coalition

5 Mar 20: Jeannie Worthy with YALL (Liberty County Chamber of Commerce) at Button Gwinnett Elementary School

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

Attachment: ESG Operations and Status Report for March 2020 (ESG Operations and Status Report for March 2020)

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: City Manager's Report

Prepared by: Christy Deloach

Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Update on Coronavirus COVID -19 Mitigation Efforts

City of Hinesville, Georgia, Council Meeting

Date: April 16, 2020

Agenda Item: Update on Coronavirus COVID -19 Mitigation Efforts

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: To provide Mayor and Council with an Update on Coronavirus COVID -19 Mitigation Efforts.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. CM Uppdate 04-15-20

PREVIOUS COUNCIL DISCUSSION:

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Sarah Lumpkin

CITY ATTORNEY
Linnie L. Darden, III

HINESVILLE
GEORGIA

MAYOR PR
Jason Floyd

COUNCIL MEMBER
Diana F. Reid
Vicky C. Nelson
Keith Jenkins
Karl A. Riles

PREVENTION AND MITIGATION EFFORTS

Governor Kemp's Executive Order:

We have been enforcing Governor Kemp's Executive Order, which was issued to take effect on April 3, 2020 and has been extended to end at 11:59 p.m. on Thursday, April 30, 2020. The order lays out what businesses can and cannot be open, uses the CISA guidelines we were already examining to determine essential businesses and give Georgia residents guidelines on social distancing and visitation during this Shelter-In-Place order's duration. The order and its attachments have been published to our website.

Water Bills:

We have written a memo to customers to be included on their water bill on how to pay online, via mail or drop box. This will be printed on the next water bill and the information is still on our COVID-19 website.

Legislation Review:

Staff members and advisors in Atlanta and Washington D.C. are reviewing the bills coming out of Congress and the President's office to determine their effects on Hinesville residents – with the intent to share that information with residents when ready. As progress is made, the information is shared.

Website:

Our website is being updated almost daily with resources for our residents, along with our social media accounts.

HPD Prescription Pickup Services:

HPD is picking up prescriptions from local pharmacies and delivering them to residents at their homes, pending screening to meet requirements. Details about that can be found on our website.

Attachment: CM Uppdate 04-15-20 (Update on Coronavirus COVID -19 Mitigation Efforts)

Weekly Updates:

The County will continue with our approach of doing a countywide update by the Mayors, the Chairman and upper management staff members on Wednesdays after each Mayors call. These are livestreamed via the County's Facebook page and shared to the City's Facebook page. Staff members assist with taking questions and giving them to leaders to answer during the meeting, so the public stays informed.

Staff Schedules:

Staff members continue to go above and beyond during this time. They are working from home when possible, self-quarantining when necessary and coming into the office to keep operations functioning in the face of crisis. I have received updated Contingency plans from each department to advise on how we maintain continuity as we protect staff and citizens from infection, while also maintaining operations, and am checking in with department heads routinely

Attachment: CM Uppdate 04-15-20 (Update on Coronavirus COVID -19 Mitigation Efforts)